



KINGDOM OF BAHRAIN
ELECTRICITY & WATER AUTHORITY



APPLICATION FOR PREQUALIFICATION
(High Value/ Critical Items)

New manufacturers to fill in the details in the application and submit all the documents to support their claims. If the space provided in not enough, please use separate sheets. All the attached sheets/documents shall shall be duly numbered.

1. COMMUNICATIONS

1.1. VENDOR

NAME:

TEL NO.:

FAX NO.:

ADDRESS:

.....

P. O. BOX:

CR. No.:

EMAIL ADD.:

WEB SITE:

CONTACT PERSON:

.....

DESIGNATION:

NB: The vendor shall submit a declaration certificate from the manufacturer that he will be the only representative of the manufacturer in Bahrain during the pre-qualification/ trial order processes. **SUBMITTED / NOT SUBMITTED**

1.2. MANUFACTURER

NAME/COUNTRY:

TEL NO.:

FAX NO.:

ADDRESS:

.....

P. O. BOX:

CR. No.:

EMAIL ADD.:

WEB SITE:

CONTACT PERSON:

.....

DESIGNATION:

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2. VENDOR PROFILE:

- 2.1. When was the company established?
- 2.2. Provide list of items that the company deals with. **ATTACHED / NOT ATTACHED**
- 2.3. If the company is a part of a group, describe briefly the principle activities of the group and names of the parent company and other major companies of the group. **ATTACHED / NOT ATTACHED**
- 2.4. Provide Company Organization Chart. **ATTACHED / NOT ATTACHED**
- 2.5. Number of persons employed in:

PROFESSIONAL	TECHNICAL	SUPPORT
.....

- 2.6 Name and contact of the persons directly responsible for communications with EWA.

A) Name” Tel No: Fax No: Email Addresses

B) Name” Tel No: Fax No: Email Addresses

3. MANUFACTURER PROFILE:

- 3.1 Manufacturer’s identification code/ registered trade mark/ marking/ label. **ATTACHED / NOT ATTACHED**
- 3.2 Provide details of registered patents and patents awaiting registration. **ATTACHED / NOT ATTACHED**
- 3.3 If the manufacturer is a part of a group, name the parent company and attach the manufacturer profile. **ATTACHED / NOT ATTACHED**
- 3.4 Provide Manufacturer Organization Chart. **ATTACHED / NOT ATTACHED**
- 3.5 Number of persons employed in:

PROFESSIONAL	TECHNICAL	SUPPORT
.....

4. TECHNICAL SUBMITTALS

NO	ITEM	RATING	BRAND NAME	EDD SPECIFICATION REFERRED	SCHEDULE OF GUARANTEE SUBMITTED
1					<u>YES / NO</u>
2					<u>YES / NO</u>

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NB: Relevant schedule of guarantee as per the specification shall be duly filled and signed by both vendor and manufacturer.

5. FINANCIAL STRENGTH

- 5.1 Submit last three years' audited annual report / financial statement from a bank that shows the financial stability of the vendor. **ATTACHED / NOT ATTACHED**
- 5.2 Submit last three years' audited annual report (both Consolidated & Standalone) with conclusion / financial statement from a bank that shows the financial stability of the manufacturer. **ATTACHED / NOT ATTACHED**

6. QUALITY ASSURANCE

- 6.1 State the number of persons directly responsible for QUALITY CONTROL / INSPECTIONS at the manufacturers works
- 6.2 Submit manufacturing process and stages of production at which quality assurance tests and inspections are conducted. **ATTACHED / NOT ATTACHED**
- 6.3 Attach a copy of valid accreditation certificate such as ISO 9001:2008 (or equivalent)
- 6.4 Attach a copy of valid Environment management System confirming to ISO 14001:2004 or equivalent and approved by EWA **ATTACHED / NOT ATTACHED**
- 6.5 Attach a copy of valid Occupational health & safety management system confirming to OSHAS 18001: 2007 or equivalent and approved by EWA. **ATTACHED / NOT ATTACHED**
- 6.6 State the percentage of work involved in manufacturing the item%
State the percentage of work outsourced%
State the percentage of work assembly%
- 6.7 Submit key materials' suppliers list **SUBMITTED / NOT SUBMITTED**

7. EXPERIENCE / USAGE HISTROY

- 7.1. Have you supplied the equipment/material for service conditions similar to Bahrain. Yes/ No.
- 7.2. Attach documentary evidences regarding the previous supply and usage of the product. **ATTACHED / NOT ATTACHED**
- 7.3. Submit details on the regular quantity of the item, which can be supplied by the manufacturer, at regular intervals. **SUBMITTED / NOT SUBMITTED**
- 7.4. Submit details of method of disposing rejected material/equipment.

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8. TESTING

8.1. Attach a list of routine tests, type and any special tests which can be conducted at the works.

ATTACHED / NOT ATTACHED

8.1. Submit details on the method and frequency of calibration of measuring equipment/instruments.

SUBMITTED / NOT SUBMITTED

8.6. Attach copy of complete type/special tests certificate and reports from an independent laboratory endorsing that the material/equipment meets the requirements of the specification.

ATTACHED / NOT ATTACHED

9. WORKS VISIT

9.1. Confirm acceptance to bear the cost of inspection conducted by an approved of **THIRD PARTY INSPECTION AGENCY** to the works of manufacturers.

YES/ NO

10. TYPE TEST

10.1. Confirm acceptance to bear the cost of the Special / Type test conducted by an approved of **INDEPENDENT TESTING LABORATORY**.

YES/ NO

NB

- a. The **INDEPENDENT THIRD PARTY INSPECTION AGENCY** shall be recommended by the concerned Electricity & Water Authority (EWA) Directorate.
- b. The **INDEPENDENT THIRD PARTY INSPECTION AGENCY** shall then submit an Inspection and Pre-qualification Integral Report to EWA within two weeks of works visit date.
- c. Electricity & Water Authority (EWA) may choose to waive the **INDEPENDENT THIRD PARTY INSPECTION AGENCY**.
- d. The **INDEPENDENT TESTING LABORATORY** shall be recommended by the concerned Electricity & Water Authority (EWA) Directorate.
- e. The **INDEPENDENT TESTING LABORATORY** shall then submit Special/Type Report to EWA within two weeks of the special/type tests.
- f. Electricity & Water Authority (EWA) may choose to waive the **INDEPENDENT SPECIAL / TYPE TESTS**.
- g. After successful Prequalification, the Manufacturer shall contact EWA to ascertain the number of units to be manufactured for Trial Order

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11. AUTHORIZATION

11.1. Submit details of personnel with the authorized signatories to sign contract documents, company cheques and invoices for payment on behalf of the supplier.

SUBMITTED / NOT SUBMITTED

12. ATTACHMENTS

12.1. Total number of attachments (catalogue, certificates etc)

12.2. Number of extra sheets attached.

We certify that all above-mentioned details are true and accurate and that this item and ratings meet the requirements of the referred specifications and are safe, appropriate and suitable for use under Bahrain service conditions EWA system and regulations.

We confirm that we will bear all the costs involved in the pre-qualification process.

Authorized signatures: _____

	(Vendor)	(Manufacturer)
Name
Designation
Tel. No.
Date
Seal