



KINGDOM OF BAHRAIN

ELECTRICITY & WATER AUTHORITY

PURCHASING & SUPPLY DIRECTORATE

TENDER FORMS

DOCUMENTS TO BE COMPLETED BY THE TENDERER

**PLEASE USE THE STANDARD FORMS INCLUDED IN
THIS DOCUMENT TO MAKE YOUR TENDER
SUBMISSION.**

Important Notes:

- 1- Please make sure to write the tender Number and the project tile on every form
- 2- Please make sure to stamp/ sign each form after filling .
- 3- Please use dry Blue ink pen to fill in the forms .

TENDER NO.: -----
PROJ: -----

TENDER SUBMISSIONS
Made by

M/s-----
(*Registered Name of the Organization*)

FINANCIAL BID
(**ENVELOPE - A**)

CONTENTS SHEET

Order of Presentation	Documents	No. of Pages
01	Financial Bid Contents Sheet (This Sheet)	One
02-	TB-02/PI02 Tender Submission	One
03-	Initial Bond	One
04-	Commercial Registration Details	One
05-	Bahranization Certificate - Copy of certificate of Compliance with the Percentages for Bahraini Manpower issued by Ministry of Labor (NOT APPLICABLE FOR OVERSEAS TENDERERS)	One
06-	Form of Tender	One
07-	Schedule of Price	
08-	Insurance Cost Estimate	One
09-	Copy of Engineering License.	One
10-	Organization Details	One
11-	Certificate & Statements (Not Applicable)	
12-	Receipt for Non-Refundable Tender Deposit	One
13-	Provision and Confirmation List	One

FORM OF TENDER

(Tenderers is requested to fill up all blank spaces and submit this without amending the test given below)

To :
Electricity & Water Authority
Directorate of Purchasing and Supply,
P. O. Box 2
Kingdom of Bahrain.

TENDER NO.: -----
PROJ:-----

- 1- Having examined the Tender Documents (*which term includes any addendum and other documentation issued to us in relation to the above named project*), we, the undersigned, offer to undertake, execute and complete the whole of the Project or such part of it as more fully set out in our offer or such part of it as will be assigned/awarded to us, at your pleasure, in conformity of the Tender Documents, for the all inclusive price(s) set out in the schedule of prices attached and presented as an integral part of this tender or such other sum as may be determined in accordance with the Contract Documents.
- 2- We offer, if our tender is accepted, to undertake, execute, complete supply, test, commission and hand over, subject to further obligations as to defects liability, extending up to Months from the date of final acceptance by the Electricity & Water Authority, according to the terms of the agreement to be signed in future.
- 3- If our tender is accepted, we will obtain insurance policies, guarantees and/or sureties and /or Bonds in terms of agreement for the due performance of the Contract. presently we have duly secured our tender by a Tender Bond/Bank certified Cheque No. dated of the (*Name of the Bank*) for one percent of the quoted price subject to the terms and conditions governing the same.
- 4- We agree to abide by this tender initially for the period of 120 days and thereafter within any extension thereof agreed between us from the date fixed for closing of tender and it shall remain binding upon us and may be accepted at any time before the expiration of that period as set out in the Tender Documents. We understand that you are not bound to accept our tender or the lowest or any tender you may receive or to give any reasons for the same.
- 5- We do hereby warrant that information supplied by us and contained in our tender submissions is accurate and complete. Further, we confirm that we possess the required , resources, technical and financial capability to undertake and execute the responsibility relating to the works required under this project and in support of the same we submit full details on the same under our Technical Bid. We endorse, agree and accept unconditionally the contents of the Tender Documents issued by you in connection with this tender. We do hereby undertake to submit all tender documents with our initials and stamp as required if we are selected for the whole or any part of the tender in future.
- 6- We agree that the legal validity of the parties in regard to this tender shall start on the earlier of,
 - a) the signing of the contract
 - b) the issue by the EWA of a telex/Letter of award of the tender.

We acknowledge that in the case of (b) above the contract must still be signed before payments can be made to us.
- 7- The following documents are submitted with our tender:

FINANCIAL BID

Enclosed in the Brown colour envelope (*supplied*)
Containing all documents listed under S.10.4A of the appendix to instruction to Tenderers.

TECHNICAL BID

(In a separate envelope with the white sticker (supplied) stuck on the top) containing all documents listed under S.10.4B of the appendix to instruction to Tenderers.

Dated this day of 2016.....

Signature..... Seal.....

Name :

Position Held :

Duly authorized to sign Tenders/Contracts for and on behalf of

.....
(Registered Name of the Organization)

Address.....

Commercial Registration No. :

Witness, Name :

Designation :

Address :

TENDER NO.: -----
PROJ: -----.

SCHEDULE OF PRICES – SUMMARY

S. No.	DESCRIPTION SIZE	UNIT PRICE (BD)	QTY	TOTAL PRICE (BD)
TOTAL (BD)				

Dated this **day of****2016.** **(Seal)**

Signature:

Name:
*(Duly authorized to sign tenders/Contracts
For and on behalf of this Organization).*

WITNESS

Sign

Name:

Address:

Registered Name of the:
Organization

P. O. Box: **Commercial Registry No.**

Occupation:

THE GOVERNMENT OF THE KINGDOM OF BAHRAIN

ELECTRICITY & WATER AUTHORITY

STANDARD FORM OF INITIAL BOND

To be engrossed on Insurance Company/Bank headed paper.

No terms shall be deleted from this Bond nor shall any terms be added.

BANK, REF. -----

DATED -----

Dear Sirs,

INITIAL BOND NUMBER -----
PROJECT -----
TENDER -----

In consideration of you The Electricity and Water Authority of the Government of the Kingdom of Bahrain ("the Employer") having invited the Tenderers to complete and submit a Tender for the ----- ("the work") and ----- of ----- ("the Tenderer") having submitted to the Employer a Tender ("the Tender") in accordance with such invitation we, the ----- Insurance company/Bank of ----- hereby irrevocably and unconditionally guarantee the Tenderers in the sum of BD------(Bahrain Dinars :- -----) as an assurance of his good intention in making the said offer and we undertake to pay this sum to the Employer on first demand.

We further agree that any change, modification, addition or amendment which may be made to the terms and conditions of the Tender shall not in any way release us from our continuing liability hereunder, and we hereby expressly waive our right to consent to or to receive notice of any such change, modification, addition or amendment.

This Initial Bond shall be valid until the ----- day of -----20----- or ----- until (-----) days after the closing date for tender submission as mentioned in the invitation to tender whichever shall be the later and any payment hereunder must be received by us or before the later of such dates.

This Initial Bond shall be governed by and interpreted under the Laws of Bahrain. It shall be returned to us on its expiry.

SIGNED

*(as appropriate by properly authorized
Officials for and on behalf of the guaranteeing
Bank/Insurance Company).*

ORGANISATION DETAILS OF CONTRACTORS

TENDER NO.: -----

PROJ: -----

Registered full name of the Business : -----

C. R. No. : -----

Type of Business - Sole Proprietorship/Company (Type) : -----

- Partnership/Joint Venture/Others : -----

(Specify) : -----

Full address of the Registered Office:

Office No. : ----- Building ----- Road/Lane ----- Block -----

P. O. Box ----- Phone(s) ----- Fax ----- Email -----

MANAGEMENT	NAME	NATIONALITY	MOBILE
Owner / Sponsor in Bahrain			
Chairman			
Managing Director			
General Manager			
Other key Executives (Please specify)			

Details of person(s) to be contacted in connection with this tender/contract:

	NAME	POSITION	PHONE	MOBILE
for clarifications on submissions				
for clarifications on invoices				
for placing orders				
for notifying defects / repairs / replacements				

TENDER NO.: -----

PROJ: -----

Ms.....
(Registered Name of the Organization)

T E C H N I C A L B I D
(E N V E L O P E - B)

C O N T E N T S S H E E T

ORDER OF PRESENT-ATION	NAME OF THE DOCUMENT
01-	Technical Bid Contents sheet (this sheet)
02-	Pre-Qualification Information (N/A)
03-	List of Bahraini materials and products (N/A)
04-	Sub-contracting arrangements (N/A)
05-	Risk Management Programme (N/A)
06-	Technical sheets/catalogues
07-	Company profile/credentials
08-	Any technical documents in support of tenderers experience and knowledge infrastructure

TENDER NO.: -----
PROJ: -----

T E N D E R S U B M I S S I O N S
Made by

Ms.....
(Registered Name of the Organization)

T E C H N I C A L B I D

LIST OF BAHRAIN MATERIALS AND PRODUCTS

ITEM	TRADE NAME (IF ANY)	PLACE OF MANUFACTURE/ PRODUCTION IN BAHRAIN
The provision of this information shall not release the successful Tenderers from any obligation arising under the Contract to obtain the approval of the Engineer/Supervising Office for materials/products.		
Signature		

TENDER NO.: -----
PROJ: -----

Provision & Confirmation List

S. No.	Description	Vendor Provision / Confirmation	EWA Comments
1	Commercial Register No.	_____	
	a) Relevant to Tender Scope	YES / NO	
	b) Valid up to	_____	
	c) Copy stamped by Vendor is provided	YES / NO	
2	Bahrainization Certificate	_____	
	a) For the above Commercial Register	YES / NO	
	b) Valid up to	_____	
	c) Copy stamped by Vendor is provided	YES / NO	
3	Initial Bond in accordance with Tender Board's Decision No. 3 of 2004 in the form of	_____	
	a) Initial Bond No.	_____	
	b) Valid up to	_____	
	c) Is attached	YES / NO	
4	The offer is valid for 120 Days from Tendering Closing Date	YES / NO	
5	Defects Liability Period of as per Specification is offered	YES / NO	
6	Materials will be delivered to & Work be executed at the premises ISD	YES / NO	
7	Customs & Duty charges are included in the offered price	YES / NO	
8	Accept all contract clauses	YES / NO	
9	Stamped & signed copy of the Tender Specification / Scope of Work is provided.	YES / NO	
10	If awarded the tender, the Vendor:	_____	
	a) Will provide Performance Bond value as per the Tender Board's Decision No. 3/2004.	YES / NO	
	b) Will Provide Insurance Policy as request in Tender documents	YES / NO	
	c) Will accept a retention of 10% of the contract value payable after expiry of defects liability period	YES / NO	
11	The Tenderer will agree to the following:	_____	
	a) No advanced payment	YES / NO	
	b) Payment terms will be as per EWA terms & conditions	YES / NO	

I declare that the information supplied in the above schedule is correct and supported by the requested documents. I am aware that not submitting this schedule, only partially completing it or not attaching the requested documents will give EWA the right to reject my offer(s)

Dated this day of**2016.**

Signature: (Seal)

Name :
(Duly authorized to sign tenders/Contracts for and on behalf of this Organization).

Registered Name of the Organization:

P. O. Box : **Commercial Registry No.**